

# Checklist for claiming Farm Household Allowance



**centrelink**

Farm Household Allowance helps farmers and their partners who are experiencing financial hardship.

Farmers and their partners may be eligible. Both partners must submit a separate claim.

Every claim needs supporting information and documents. Use this checklist to help you gather the documents you need to submit.

To be paid from the earliest possible date, submit all your paperwork when you claim. If you have these documents electronically you can upload them to your online claim.

If you can't claim online, you can use a paper claim form. You can get help to complete a claim form at our service centres, Agents or Mobile Service Centre.

You can also get help from the Rural Financial Counselling Service—call **1800 686 175**.

For more information, call the Farmer Assistance Hotline on **132 316**.

Read more and claim at [humanservices.gov.au/farmhouseholdallowance](http://humanservices.gov.au/farmhouseholdallowance)

## Supporting documents you may need to supply

### Identity

- birth certificate, visa or citizenship certificate
- a primary document such as an Australian driver licence
- a secondary document such as a bank ATM card
- your Centrelink Reference Number (CRN)—visit a service centre or Agent with your proof of identity documents if you don't know your CRN.



## You must provide an income and assets form\* with your claim.

### Property and real estate

- shire or council rates notice of each property owned
- title details of each property owned
- copy of your signed lease or tenancy agreement if you're renting
- real estate details form\* if your home has more than one title, or is on a block of land larger than two hectares or is used to produce an income.

### Assets and liabilities

- details of all bank accounts including the balance of each account at the date of claim
- list of assets e.g. land, major plant and equipment, livestock, shares, cash in bank
- water rights documents (including the value) for all water assets held
- all shares and investments and their statements. This includes shares required to be held by your farm enterprise
- list of liabilities, e.g. all loans, hire purchase, money owed
- loan statements.

### Income and financials

- latest tax returns—business and personal (yours and your partner's)
- latest balance sheets for all businesses
- evidence of off-farm income, such as payslips from the date of claim
- current financial year profit and loss statements e.g. contracting, agistment. Farm profit and loss is assessed separately from contracting
- private trust form\* and trust tax return if the farm enterprise is a trust
- private company form\* and company tax return if the farm enterprise is a company
- confirmation of your leave entitlements or redundancy payments over the past 12 months—if you've been employed and taken leave or a redundancy
- details of any compensation received.

\*To find these forms go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

